

# Committee on Women in Medicine and Science

## Position Description – August 25, 2022

Advocate for the advancement of all women in academic medicine, mindful of intersectional identities, through knowledge sharing, project development, and community building best practices.

Oversee all activities of CoWIMS, in collaboration with the CoWIMS Steering Committee and its subcommittee co-chairs subcommittees (events, awards, media, professional development, and data analytics) to include:

- Serve as a support system for women faculty
- Facilitate regularly scheduled meetings on topics of interest for women faculty
- Facilitate networking events for women faculty
- Connect with local women's groups and community
- Facilitate institutional representation at the AAMC Early Career and Mid-Career Women Faculty Professional Development Seminars and the Drexel ELAM and ELH programs
- Encourage mentorship for women faculty
- Nominate qualified women candidates for awards and leadership positions
- Assure dissemination of information about honors, awards, and notable contributions of women faculty, as well as CoWIMS activities and events using social media accounts, UVAHealth and SOM communications.
- Promote invitation of distinguished women invited speakers at our institution

The chair of the CoWIMS will work with the CoWIMS steering committee to make decisions and set direction regarding CoWIMS governance and to review the work of the Committee and assess progress on implementation of the 2022 CoWIMS Strategic Plan

In collaboration with the SADFAFD, participate in COWIMS budget discussions, submit annual budgetary request for the activities and initiatives of the CoWIMS

Assure budgetary compliance in all activities of the CoWIMS

Partner and meet with the dean and the dean's designees to work on special projects related to the support and inclusion of women faculty members

Engage in activities to sustain an effective women's group through leadership development of junior colleagues and succession planning.

Provide an avenue for the group's advocacy for institutional change.

Serve as the institutional representatives for the AAMC Group on Women in Medicine and Science