

**27th Annual Children's Hospital Research Symposium**  
**ABSTRACT SUBMISSION GUIDELINES**  
**DUE DATE – Friday APRIL 17, 2015**

Abstracts should focus on recent research that has not yet been published in manuscript form. Abstracts submitted for presentation at other scientific meetings within the last year are welcome, but should be updated to reflect the current status of your research.

A brief summary of your research is required following your abstract. The summary should consist of 3 bullets titled: Objective, Conclusions and Implications for Children. See the attached abstract for an example.

Please acknowledge the sources of funding for your research beneath your abstract, **especially funding from the UVA Children's Hospital (e.g. grants in-Aid, the Scholar's Award, Career Enhancement Award)**. Submit your abstract via email to Lisa Palmer at [lap5w@virginia.edu](mailto:lap5w@virginia.edu).

Abstract Format guidelines:

- Abstracts should be sent via e-mail in Word using the format provided
- Margins: (top, bottom, left and right) should be one inch
- Font: Ariel 12 pt.
- Title in bold, followed by the Author(s) names, Department and Division
- Main body of abstracts to be followed by Summary consisting of
  - Objective
  - Conclusions
  - Implications for Children
- The abstract and summary are limited to one page.
- Acknowledge funding, especially grants awarded by the UVA Children's Hospital etc.
- Name the file as LAST NAME FIRST NAME SYM 2014. For example: "Palmer Joanne Sym 2014"
- Please indicate whether you a Resident, Fellow, Student or Faculty
- Use the attached sample as a template. Do NOT alter the order of the information. Email the abstract as an attachment to Lisa Palmer at [lap5w@virginia.edu](mailto:lap5w@virginia.edu).